**State Plan For   
Independent Living**

**(SPIL)**

Rehabilitation Act of 1973, as Amended, Chapter 1, Title VII

**Part B - Independent Living Services**

**Part C - Centers for Independent Living**

**State:**

**FISCAL YEARS: 25-27**

**Effective Date: October 1, 2024**

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**Executive Summary**

**The Independent Living Network in Nevada consists of the Statewide Independent Living Council (SILC), two Part C Centers for Independent Living (CILs), and the Designated State Entity (DSE). The Nevada SILC operates under the Title VII Part B federal grant, with over the required 10% State match, and evaluates the needs of the disability community through self-advocates. In fiscal year 2024 the SILC received $348,060 from the Administration on Community Living (ACL). The federal CIL’s are consumer controlled and operate under Title VII Part C federal grants that totaled $947,003 in fiscal year 2024 statewide. The Rural Center for Independent Living (RCIL) was evaluated for 725 compliance by the DSE in FFY24 and established preliminary compliance for FFY25. The CIL’s are the primary organizations from which consumers establish independent living plans, if so desired. The DSE is Aging and Disability Services (ADSD), a division of the Nevada Department of Health and Human Services (DHHS). ADSD distributes the Part B grant dollars on behalf of the SILC and ACL. Our SILC supports ADSD’s Assistive Technology for Independent Living Program (AT/IL), the CIL’s and community partners that provide IL services. As partners, the SILC, CILs and DSE, including their AT/IL Program, collaborate to achieve the mission of the IL Network in Nevada.**

**During fiscal years 2025 through 2027, the IL Network will continue to strive to accomplish the goals of improving network effectiveness and efficiency, consumer access to IL supports and services and the community awareness of the IL philosophy and network, overall. These are important goals that have been identified as appropriate for our state based on collective data review.**

**In the first year, the SILC will strengthen its autonomy by evaluating its relationship with the DSE and updating the Memorandum of Understanding between SILC and the DSE. The SILC will also retrain SILC members and staff regarding SILC policies and our Code of Ethics. SILC may also utilize federal dollars to uphold and delineate federal contracts and regulations if necessary, including but not limited to establishing a 501c3 status in Nevada.**

**SILC will support community IL services to the best of our ability with the intention of gradually moving fiscal support from the State Independent Living Program to community IL programs/services over the next two SPIL cycles, or if and until SILC can negotiate the receipt of Innovation and Expansion funding in its place. The IL Network will continue its partnerships with the Department of Education Disability Innovation Funds for the Nevada TRIP program to support student transition by hiring and maintaining a Youth Outreach Specialist to educate and provide transition training to rural and frontier students and their families and support systems. The IL Network will also support and direct a dedicated legislative educator during legislative and interim sessions beginning in the first year. SILC will address the gap in services for Orientation and Mobility training for blind individuals without a vocational goal and we will also reach out to transportation organizations to educate them regarding the needs of the disability community. We are aware that housing, employment and other vital aspects of life are reliant on the availability of transportation.**

**SILC will continue to partner in establishing Nevada as an Employment First State and providing support and education where needed. We will continue to educate and train Nevada communities in Independent Living and Employment First as priorities, and CIL’s and the State IL Program will continue to provide quarterly updates to SILC regarding consumer trends so we can better assess priorities as they may change or evolve. SILC will also maintain an emergency fund within outreach funding to support any urgent IL needs as they arise for CIL’s to address. The pandemic that we experienced in 2020 revealed the need for funding to support consumers if and/or when tragedy strikes.**

**Underserved communities will be the IL Network’s primary focus when expanding outreach efforts. The SILC will continue to utilize consumer satisfaction surveys to assess IL needs throughout the State and each year we will review results cumulatively. Once we can determine CIL funding needs appropriately, we will be empowered to better advocate for both I & E funding and other outside sources of funding support. The needs of Nevada consumers were the most important factor in establishing our goals over the next three years.**

**Section 1: Goals, Objectives and Activities**

* 1. Mission:

**To advocate for the development of a network of programs, services and options designed to empower Nevadans with disabilities to live independently in the community.**

* 1. Goals:

**Goal 1: Improve Access to Independent Living Supports and Services Statewide.**

**Goal 2: Improve Awareness of Independent Living Network and Philosophy Statewide.**

**Goal 3: Improve the Effectiveness and Efficiency of the Independent Living Network Statewide.**

1.3 Objectives

**Goal 1: Improve Access to Independent Living Supports and Services Statewide.**

**Objective 1A: Build a stronger alliance within the IL Network and with Network partners.**

**Indicators:**

1. **With some support from SILC, the IL Network will hire and supervise a new staff contracted position to work with the IL Network exclusively to address disability needs and concerns within the legislative process in the State for the next legislative session, including presenting employment, housing, transportation, and mental health data and information outside of legislative sessions, as well.**
2. **The SILC will set aside $54,000 each year for a collaborative**

**legislative education initiative to be coordinated by all the IL Network together during the interim and Nevada 84th session and into the beginning of the 85th session.**

1. **New Staff will educate at least 3 legislators and policymakers regarding employment, housing, transportation, and mental health support shortfalls and potential solutions across the State for people with disabilities in the next legislative interim session.**
2. **SILC will provide an additional $20,000 each year for partners who provide IL services and/or promote IL to address housing, employment, transportation, and mental health supports.**
3. **SILC will provide $30,000 in FFY 25 and $47,905 to support community IL services in FFY years 26 & 27.**
4. **SILC will perform a regional consumer study to determine underserved and/or unserved areas to determine feasibility for a memorandum of understanding between Centers for Independent Living in Nevada by September 30, 2025.**
5. **SILC will collect data on the need for Orientation and Mobility training for the blind population that does not have a vocational goal in Nevada and educate at least 4 disability service providers and agencies by September 30, 2026.**
6. **SILC will educate the transportation organizations in Clark, Washoe and at least 2 rural areas regarding the needs of the disability community by September 30, 2027.**

**Objective 1B: Continue to support the State Independent Living Program**

1. **The community IL subawardee will provide the SILC with quarterly updates in regard to Part B funded IL Services.**
2. **The SILC will provide $86,000 each year to support the State IL Program that services all Nevada Counties. – IL Program Progress report will be shared bi-annually or more often if services and/or service providers change.**

**Objective 1C: Collaborate with and Provide Ongoing Support for Youth Transition Services, Employment and Education.**

**Indicators:**

1. **SILC will coordinate and supervise a Youth Outreach Specialist to educate rural and underserved communities regarding youth transition services and lead a Youth Action Council for youth with disabilities Statewide.**
2. **The SILC will provide oversight and training for the SILC’s Youth Action Council Youth Outreach Specialist Position to coordinate youth transition services with the Youth TRIP Grant-funded program as grant funding is maintained.**
3. **The CILs will provide the SILC with current quarterly updates regarding youth transition-specific data.**

**Goal 2: Improve Awareness of Independent Living Network and Philosophy Statewide.**

**Objective 2A: SILC will increase accessibility for youth and adults with disabilities by October 1, 2027.**

**Indicators:**

1. **The SILC will utilize $19,250 in FFY 25, $30,100 in FFY’s 26 & 27 toward SILC and Youth Action Council Expansion and outreach to be included in a subaward to our partner organization, Community Chest. The outreach will consist of SILC and Youth Action Council messaging and education throughout the State to raise awareness of student transition services, IL and the IL Network.**
2. **The SILC will reestablish their 501c3 status by the end of FFY 27.**
3. **The SILC will assist the Youth Action Council in beginning the planning process to establish 501c3 status by the end of FFY 27.**
4. **The Youth Action Council membership will grow to at least 6 members by FFY 27.**
5. **SILC will collaborate with the Employment First Coalition to support at least 2 Vocational Rehabilitation sponsored employment fairs in FFY25.**
6. **SILC will work directly with Aging and Disability Services Division’s Regional Coordinators to educate at least 5 rural medical facilities regarding the needs of people with disabilities and provide sensitivity training by September 30, 2026.**

**Objective 2B: SILC will increase number of consumers’ IL awareness as measured in our annual consumer survey by September 30, 2026**

**Indicators:**

1. **SILC will complete a rural outreach effort in FFY 26 to collect comparison data from the data collected in FFY 22 that will show at least a 12% increase in awareness of IL from our last dataset.**
2. **The SILC will increase collaboration each year with at least 2 additional community partners Statewide regarding legislative issues for disability and IL philosophy advocacy, education, and outreach.**
3. **The SILC will collaborate closely with the Governor’s Council on Developmental Disabilities (DD Council) to address education and outreach regarding disability education and legislative issues for the next legislative session.**
4. **The SILC will review and evaluate the Aging and Disability Services Division Olmstead Plan in FFY 26 to ensure there is sufficient support for Nevadans with disabilities and the IL Network and will make any recommendations to ADSD by the end of FFY27.**
5. **SILC will also evaluate the Designated State Entity’s Disability Services overall. SILC will include a written recommendation to ADSD in conjunction with recommendations for the Olmstead Plan by the end of FFY27, as well.**
6. **SILC will complete outreach to at least 2 tribal communities by September 30, 2027.**

**Goal 3: Improve the Effectiveness and Efficiency of the Independent Living Network Statewide.**

**Objective 3A: SILC will improve our internal processes for SPIL evaluation.**

**Indicators:**

1. **All conference attendees will report on pertinent learned material or “takeaways” to the Council by the next corresponding quarterly meeting.**
2. **SILC will research and evaluate the need and fiscal capability for an outside evaluator for the next SPIL by the end of FFY27.**
3. **SILC will review consumer satisfaction data at the end of each FFY cumulatively to determine any specific causes of improvements.**
4. **The Federally funded Part C Centers will provide the SILC with current quarterly updates regarding services to consumers and consumer trends, so the SILC has valid and current network data on the needs for individuals with disabilities.**

**Objective 3B: The SILC resource development plan will be evaluated for effectiveness.**

**Indicator:**

1. **There will be continued efforts toward the application for ongoing grant funding to support FFY25, 26 & 27 SPIL goals.**
2. **The SILC will research any other grant opportunities each year and apply for additional funding, if possible, that may apply toward our SPIL goals.**

**Objective 3C: The SILC will establish further efforts toward Council autonomy.**

**Indicator:**

1. **A Memorandum of Understanding will be reviewed and revisited for any necessary changes between SILC and the DSE to establish more detailed autonomy by 9/30/2025.**
2. **The DSE will follow federal guidelines regarding SILC Staff supervision according to Council Policy that is consistent with state law as defined in the updated Memorandum of Understanding to eliminate any contradictory or confusing information that exists in the 2021 MOU.**
3. **The SILC will evaluate the effectiveness of its relationship with the DSE and make a determination by September 30, 2025, regarding maintaining the current DSE or establishing a new DSE by September 30, 2027.**
4. **SILC Staff and Council Members will be educated/re-educated regarding the SILC Policy and Procedure Manual regarding the Code of Ethics by 9/30/2025.**
5. **The DSE will support the Council with staffing after legislative approval of the FFY26-27 budget. The SILC has requested 3.0 state FTE consisting of 1 Social Services Program Specialist III and 2 Program Officer I’s as the Council’s needs have continued to increase.**

1.4 Evaluation

Methods and processes the SILC will use to evaluate the effectiveness of the SPIL including timelines and evaluation of satisfaction of individuals with disabilities.

**The SILC will use consumer satisfaction surveys from the State IL Program and an additional general satisfaction survey beginning at the start of the SPIL to evaluate consumer satisfaction. Additionally, the SILC will continue to collect survey data through the end of the final year of the SPIL by having the survey available on the nvsilc.com website. Consumers will be encouraged to complete the survey at all events, including at outreach events attended by SILC throughout the three-year term.**

**SILC will also establish a rural outreach survey to obtain rural data where there is less access to the internet. The rural data will be combined with the online survey results to provide a full scope of consumer satisfaction and awareness from the entire State’s disability population. The combined data will be in the final report each year.**

**The SILC also reviews all Goals and Objectives at each quarterly meeting to ensure we are on track to accomplish all planned activities and reach all objectives timely. A list of all objectives, indicators, activities and deadlines will be reviewed by the full Council to identify any additional needs or constraints each quarter in accordance with due dates and will be evaluated alongside the budget line-item expenditures to ensure activities are in alignment with finances.**

**The SILC currently reviews data gathered by the SILC’s Executive Director from the CIL’s, the Grants Management Advisory Council for the State’s needs assessment, the State’s IL Program, Nevada 211, the Department of Education, Vocational Rehabilitation, the Commission on Services for Persons with Disabilities, the State Rehabilitation Council, the Center for Research on Disability, and various other entities to gain a broad perspective of what services are needed and of the specific demographics of populations’ needs statewide. The objective of the SILC is to combine all these sources’ data by the end of the three-year term to be applied for use in the planning of the next SPIL. The purpose overall is to enable a meta-analysis of the entire State’s disability statistics and be able to clearly compare against SPIL objectives for ongoing evaluation. All Network Data reports received by the SILC will be shared publicly in SILC annual meetings.**

1.5 Financial Plan

Sources, uses of, and efforts to coordinate funding to be used to accomplish the Goals and Objectives. Process for grants/contracts, selection of grantees, and distribution of funds to facilitate effective operations and provision of services.

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Fiscal Year(s): 25** | | | | | |
| **Sources** | **Projected Funding Amounts and Uses** | | | | |
|  | SILC Resource Plan | IL Services | General CIL Operations | Other SPIL Activities | Retained by DSE for Administrative costs (applies only to Part B funding) |
| **Title VII Funds** |  |  |  |  |  |
| Chapter 1, Part B | 78,860 | 116,000 | 20,000 | 115,797 | 17,403 |
| Chapter 1, Part C |  |  |  |  |  |
|  |  |  |  |  |  |
| **Other Federal Funds** |  |  |  |  |  |
| Sec. 101(a)(18) of the Act (Innovation and Expansion shall not be $0) |  |  |  |  |  |
| Social Security Reimbursement |  |  |  |  |  |
| Other |  |  |  | 48,918.41 |  |
|  |  |  |  |  |  |
| **Non-Federal Funds**  **Part B State Match** |  |  |  |  |  |
| Other State Match for Funds in SPIL | 34,806 |  |  |  |  |
| State Funds | 66,487 | 1,330,977 |  |  |  |
| Other |  | 50,000 |  |  |  |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Fiscal Year(s): 26** | | | | | |
| **Sources** | **Projected Funding Amounts and Uses** | | | | |
|  | SILC Resource Plan | IL Services | General CIL Operations | Other SPIL Activities | Retained by DSE for Administrative costs (applies only to Part B funding) |
| **Title VII Funds** |  |  |  |  |  |
| Chapter 1, Part B | 101,375 | 133,905 | 20,000 | 75,377 | 17,403 |
| Chapter 1, Part C |  |  |  |  |  |
|  |  |  |  |  |  |
| **Other Federal Funds** |  |  |  |  |  |
| Sec. 101(a)(18) of the Act (Innovation and Expansion shall not be $0) |  |  |  |  |  |
| Social Security Reimbursement |  |  |  |  |  |
| Other |  |  |  | 24,554 |  |
|  |  |  |  |  |  |
| **Non-Federal Funds**  **Part B State Match** |  |  |  |  |  |
| Other State Match for Funds in SPIL | 34,806 |  |  |  |  |
| State Funds | 167,729 | 1,330,977 |  |  |  |
| Other |  | 50,000 |  |  |  |
| **Fiscal Year(s): 27** | | | | | |
| **Sources** | **Projected Funding Amounts and Uses** | | | | |
|  | SILC Resource Plan | IL Services | General CIL Operations | Other SPIL Activities | Retained by DSE for Administrative costs (applies only to Part B funding) |
| **Title VII Funds** |  |  |  |  |  |
| Chapter 1, Part B | 101,375 | 133,905 | 20,000 | 75,377 | 17,403 |
| Chapter 1, Part C |  |  |  |  |  |
|  |  |  |  |  |  |
| **Other Federal Funds** |  |  |  |  |  |
| Sec. 101(a)(18) of the Act (Innovation and Expansion shall not be $0) |  |  |  |  |  |
| Social Security Reimbursement |  |  |  |  |  |
| Other |  |  |  | 25,384 |  |
|  |  |  |  |  |  |
| **Non-Federal Funds**  **Part B State Match** |  |  |  |  |  |
| Other State Match for Funds in SPIL | 34,806 |  |  |  |  |
| State Funds | 179,611 | 1,330,977 |  |  |  |
| Other |  | 50,000 |  |  |  |

**Narrative Section**

Description of financial plan narrative.

**In all three Federal Fiscal Years, if Title VII, Part B federal funding totals $348,060, the 10% State match is $34,806; however, the State provides an additional $66,487 toward staff salaries and benefits for dedicated SILC staff in FFY25, $167,729 in FFY26, and $179,611 in FFY27. The SILC maintains a resource plan under the allowed 30% by keeping minimal overhead expenses that include rent and infrastructure through the DSE, as well as operating costs and travel expenses minus the State allocation of 5% equaling $71,816 in FFY25, $101,375 in FFY26, and $101,375 in FFY27. Any additional grant funds received will be added to Outreach funds to support urgent or unexpected IL needs that may arise.**

**Part of our Nevada State Independent Living Programs include the Assistive Technology for Independent Living Program (AT/IL). The program has been in existence for over 25 years and is included in Nevada’s first Olmstead Plan. The AT/IL Program is a statewide program that supports an individual’s choice to live in their community with the use of Assistive Technology (AT). The program’s focus is on removing essential, daily living barriers such as transferring, personal hygiene, toileting, bathing, meal preparation, eating, mobility, home access, communication, and transportation. The program can help individuals define their Independent Living goals and determine the appropriate Assistive Technology (AT) needed to care for themselves, or receive care, in their homes and their community. The program has resources to provide a variety of AT when no other resources are possible. Individuals that are currently in a care facility, or at high risk of placement in a facility, can be prioritized (if funding is available) for the services that are necessary for them to live independently in the community. The AT services that are typically supported include home access modifications, vehicle access modifications, durable medical equipment, mobility devices, transferring devices, visual devices, communication devices and basically AT that is needed to remove essential daily living barriers. Services are provided by community partners through sub-awarded funding. Funding consists of $86,000 from Part B, $50,000 from the Assistive Technology Act, and $1,330,977 in State Funding.**

**To support Goal 1 of the SPIL, $54,000 will be utilized to promote education and outreach regarding legislation by contracting a dedicated subject matter expert through the IL Network. $30,000 will provided in FFY25 and $47,905 will be provided for community IL services in FFY 26 & 27 as support for additional Part B IL activities.**

**Goal 2 requires $46,238 to maintain the nvsilc.com website, pay membership fees to partner organizations and provide CIL Outreach for urgent or emergency needs in FFY25 and $28,680 in FFYs 26 & 27, and Goal 3 will utilize $19,250 in FFY25, and $30,100 in FFYs 26 & 27 for outreach and expansion, including support for the Youth Action Council. The remaining $16,309 in FFY25 will be combined with the U.S. Department of Education Rehabilitation Services Administration Disability Innovation Funds (DIF) awarded to SILC through the Nevada Department of Education for transition education, outreach and peer support. Those DIF funds will be awarded to SILC for a contracted position as follows: $48,918.41 in FFY25, $24,554 in FFY26, and $25,384 in FFY27. The SILC also intends to apply for other outside funds to support the DIF grant-contracted position. If awarded any, they will be utilized to increase paid work hours and travel expenses, as well as provide opportunities for other disability organizations to collaborate with the DIF Project in Nevada. The contracted position will be the same contracted position provided by the DSE that SILC utilized for the Youth Leader in the past but will be titled “Youth Outreach Specialist” moving forward and will increase the hours to 40 hours per week as compared to the 10 hours budgeted in the past. This position will be the Program Officer I classified State position if passed by legislature, and the remaining funds set-aside for the position will be utilized for travel and outreach.**

**Section 2: Scope, Extent, and Arrangements of Services**

2.1 Services

Services to be provided to persons with disabilities that promote full access to community life including geographic scope, determination of eligibility, and statewide reach.

| **Table 2.1A: Independent living services** | **Provided using Part B** (check to indicate yes) | **Provided using other funds** (check to indicate yes; do not list the other funds) | **Entity that provides** (specify CIL, DSE, or the other entity) |
| --- | --- | --- | --- |
| Core Independent Living Services, as follows:   * Information and referral * Individual and systems advocacy * Peer counseling * IL skills training * Transition services including: * Transition from nursing homes & other institutions * Diversion from institutions * Transition of youth (who were eligible for an IEP) to post-secondary life |  |  |  |
| X | X | CIL,DSE |
|  | X | CIL |
|  | X | CIL |
|  | X | CIL |
| X | X | CIL |
|  |  |  |
| X | X | CIL,DSE |
| X | X | CIL |
| X | X | CIL |
| Counseling services, including psychological, psychotherapeutic, and related services |  |  |  |
| Services related to securing housing or shelter, including services related to community group living, and supportive of the purposes of this Act and of the titles of this Act, and adaptive housing services (including appropriate accommodations to and modifications of any space used to serve, or occupied by, individuals with disabilities)  Note: CILs are not allowed to own or operate housing. | X | X | CIL |
| Rehabilitation technology | X |  | DSE |
| Mobility training |  |  |  |
| Services and training for individuals with cognitive and sensory disabilities, including life skills training, and interpreter and reader services | X | X | CIL |
| Personal assistance services, including attendant care and the training of personnel providing such services |  |  |  |
| Surveys, directories, and other activities to identify appropriate housing, recreation opportunities, and accessible transportation, and other support services | X | X | CIL,DSE |
| Consumer information programs on rehabilitation and IL services available under this Act, especially for minorities and other individuals with disabilities who have traditionally been unserved or underserved by programs under this Act | X | X | CIL.DSE |
| Education and training necessary for living in the community and participating in community activities | X | X | CIL |
| Supported living |  |  |  |
| Transportation, including referral and assistance for such transportation | X | X | CIL.DSE |
| Physical rehabilitation |  |  |  |
| Therapeutic treatment |  |  |  |
| Provision of needed prostheses and other appliances and devices |  | X | DSE |
| Individual and group social and recreational services | X | X | CIL |
| Training to develop skills specifically designed for youths who are individuals with significant disabilities to promote self-awareness and esteem, develop advocacy and self-empowerment skills, and explore career options | X | X | CIL |
| Services for children | X | X | CIL,DSE |
| Services under other Federal, State, or local programs designed to provide resources, training, counseling, or other assistance, of substantial benefit in enhancing the independence, productivity, and quality of life of individuals with disabilities | X | X | CIL,DSE |
| Appropriate preventive services to decrease the need of individuals with significant disabilities for similar services in the future | X | X | CIL,DSE |
| Community awareness programs to enhance the understanding and integration into society of individuals with disabilities | X | X | CIL |
| Such other services as may be necessary and not inconsistent with the Act | X | X | CIL,DSE |

2.2 Outreach to Unserved and Underserved Populations

Identify steps to be taken regarding statewide outreach to populations that are unserved or underserved by programs that are funded under Title VII, including minority groups and urban and rural populations and how outreach will be conducted to address equity.

**The NV SILC employs a Youth Outreach Specialist to engage the youth disability population throughout Nevada and to provide education, outreach and peer support for transition services, with an emphasis on meeting youth in rural and frontier locations where they are at. The Youth Outreach Specialist will work alongside the Department of Education’s Outreach Specialist for the Disability Innovation Fund Grant project, as well as any partner grants received for projects supporting student transitions.**

**The Southern Nevada Center for Independent Living tracks services to minorities and compares census data compared to numbers served to assess underserved minority populations in Clark County. There is a need to increase services to underserved American Indian/Alaskan Native, Asian, and Native Hawaiian.**

* 1. Coordination

Plans for coordination of services and cooperation among programs and organizations that support community life for persons with disabilities.

**The Nevada IL Network strongly believes in the value of coordination and collaboration with programs that support community life for persons with disabilities. Each CIL will be able to coordinate with entities and partners in their local areas that further advance their CIL’s strategic goals and objectives. We will continue to coordinate and build relationships with various partners that provide services similar and complementary to Independent Living Services. Below are some ways that the IL Network will work on coordination over the time period of this Plan, the below list is not all encompassing and new partners may be developed as opportunities arise:**

**Emergency and Disaster Preparedness and Response**

**Aging Populations**

**Developmental Disabilities**

**Mental Health**

**Ex-Officio Members to SILC**

**ACL Partners**

**The following list is representative of additional partners we will continue to work with on aligned work in improving the lives of individuals with disabilities in the community:**

**The Nevada Governor’s Council on Developmental Disabilities**

**The Nevada Department of Education**

**Nevada Vocational Rehabilitation**

**The Governor’s Office**

**Nevada Council of the Blind**

**Nevada Commission for the Deaf and Hard of Hearing**

**Nye Communities Coalition**

**Nevada PEP**

**As noted, this list is not all encompassing and new partnerships will be developed over the course of this Plan. Coordination will also be considered in other relevant state plans for other programs by reviewing where in alignment.**

**Section 3: Network of Centers**

3.1 Existing Centers

Current Centers for Independent Living including: legal name; geographic area and counties served; and source(s) of funding. Oversight process, by source of funds and oversight entity.

**Part C Centers for Independent Living in Nevada:**

**Northern Nevada Center for Independent Living**

**999 Pyramid Way**

**Sparks, NV 89431**

**https://www.nncil.org/**

**Phone: (775) 353-3599**

**Signatory: Lisa Bonie, Executive Director**

**Southern Nevada Center for Independent Living**

**2950 S. Rainbow Blvd**

**Suite 220**

**Las Vegas, Nevada 89146**

**https://sncil.org/**

**Phone: (702) 889-4216**

**Signatory: Mary Evilsizer, Executive Director**

**Northern Center for Independent Living (NNCIL) serves 16 of Nevada’s 17 counties including:**

**(County / Federal Designation)**

**Washoe / Urban**

**Carson City / Urban**

**Churchill / Rural**

**Douglas / Rural**

**Elko / Rural**

**Esmerelda / Frontier**

**Eureka / Frontier**

**Humboldt / Frontier**

**Lander / Frontier**

**Lincoln / Frontier**

**Lyon / Frontier**

**Mineral / Frontier**

**Nye / Frontier**

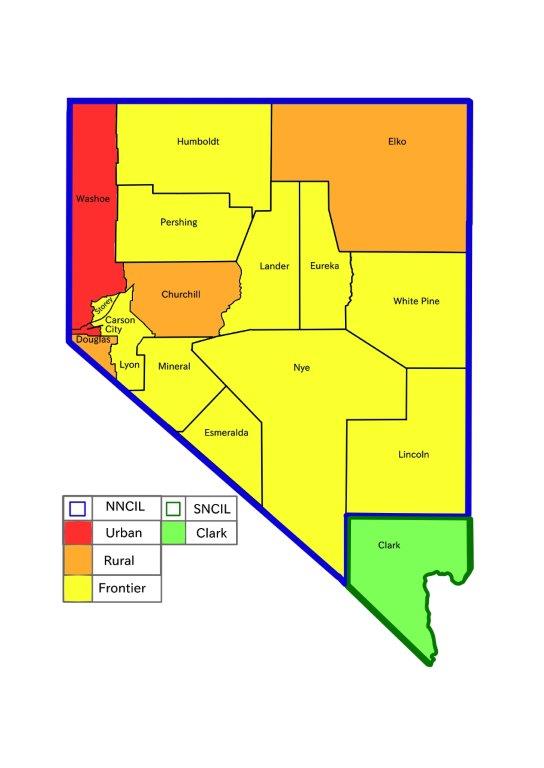
**Pershing / Frontier**

**Storey / Frontier**

**White Pine / Frontier**

**Southern Nevada Center for Independent Living (SNCIL):**

**Clark County / Urban and Rural**



**Primary funding for both Part C centers comes from Title VII Part C funds. The oversight entity for both Nevada Centers is the Department of Health and Human Services Administration for Community Living (ACL). The oversight process includes review of individual Program Performance Reports submitted to the ACL by the Centers annually and on-site reviews as designated by ACL.**

**Due to Centers for Independent Living not being able to reach a base funding amount that supports the operations of Centers for Independent Living in Nevada, the current counties that are receiving Title VII Funds are deemed underserved for all individuals with significant disabilities. Several of the identified counties below are the larger urban centers in Nevada.**

**Carson City, Churchill, Clark, Douglas, Elko, Esmerelda, Eureka, Humboldt, Lander, Lincoln, Lyon, Mineral, Nye, Pershing, Storey, Washoe, and White Pine**

3.2 Expansion and Adjustment of Network

* Plan and priorities for use of funds, by funding source, including Part B funds, Part C funds, State funds, and other funds, whether current, increased, or one-time funding, and methodology for distribution of funds, and use of funds to build capacity of existing Centers, establish new Centers, and/or increase statewide reach of Network*.*

**The Federal, Title VII, Part C funds are the minimum funding for a Center.**

**The current FFY NNCIL Part C minimum funding level awarded by the Administration for Community Living is $266,443 for urban services and $206,479 for rural and frontier services.**

**The current FFY SNCIL Part C minimum funding level awarded by the Administration for Community Living is $262,358 for urban service areas and $211,723 for satellite services.**

**$30,000 in Part B will be available to community IL service providers the first year to support IL Services provided, and $47,905 in each of the two following fiscal years.**

**In the event a center relinquishes Title VII funding or closes, the SILC, the DSE, and the remaining CILs will work together to identify either an existing or a new community partner organization(s) to provide coverage for the previous service area utilizing the Part B dollars already budgeted for community outreach and CIL IL services. The Nevada IL Network will work with the Administration for Community Living to ensure continuity of services with the support that ACL provides for establishing and funding a new CIL(s) if warranted. The SILC and the remaining CIL(s) will provide mentorship to the new partner(s) as needed.**

**Nevada’s two centers will share the Part C loss equally if distribution of funds decreases.**

**The SILC will deduct any Part B funding losses from the community outreach funds for each year there is a loss.**

**Emergency situations will be addressed as needed utilizing the community outreach funding source. If substantial additional Part C funding is provided that is not designated for a specific use by ACL, each center will allocate the additional dollars according to their current plan equally across services or by partnering with community providers where there is an independent living service needed as shown by current consumer data.**

**For any additional Part B funding received, the SILC will add the additional funding for IL Services, regardless if it is a one-time increase or ongoing throughout the current SPIL.**

**If significant new non-temporary state funds become available, the priority would be to establish all Independent Living Centers at the minimum base funding needed, it will be distributed by formula as developed by SILC to build capacity of the Network.**

Plan for changes to Center service areas and/or funding levels to accommodate expansion and/or adjustment of the Network. State the needed change(s) as concretely and succinctly as possible. Include:

CILs included in the change

New counties/areas assigned to (or removed from) involved CILs

Changes in funding or state “no funding changes needed.”

**No changes planned at this time, as SILC must research and develop a plan to both determine unserved and underserved areas and to establish an agreement between existing Centers for Independent Living if needed.**

**Temporary Changes (if applicable) Other (if applicable)**

**N/A**

Section 4: Designated State Entity

Aging and Disability Services Division will serve as the entity in Nevada designated to receive, administer, and account for funds made available to the state under Title VII, Chapter 1, Part B of the Act on behalf of the State. *(Sec. 704(c))*

4.1 DSE Responsibilities

**(1)** receive, account for, and disburse funds received by the State under this chapter based on the plan;

**(2)** provide administrative support services for a program under Part B, and a program under Part C in a case in which the program is administered by the State under section 723;

**(3)** keep such records and afford such access to such records as the Administrator finds to be necessary with respect to the programs;

**(4)** submit such additional information or provide such assurances as the Administrator may require with respect to the programs; and

**(5)** retain not more than 5 percent of the funds received by the State for any fiscal year under Part B. for the performance of the services outlined in paragraphs (1) through (4).

4.2 Administration and Staffing: DSE Assurances

Administrative and staffing support provided by the DSE.

**The Aging and Disability Services Division (ADSD) as the DSE, provides the following support to the SILC:**

**• Fiscal management – draws federal funds and prepares related reports, processes payments and reimbursements on behalf of the SILC in accordance with their budget, completes quarterly and annual SF-425 reports, provides required non-federal match, and certifies annually all expenditures have been recorded appropriately in state accounting systems. As the grantee for Part B funds, the DSE monitors all expenditures to ensure they are in line with state and federal policies, procedures, and regulations.**

**• Meeting support - provides administrative assistance to the SILC for the purposes of organizing and conducting public meetings in accordance with Nevada Open Meeting Laws.**

**• Administrative Support - supports the SILC in the development of the SPIL as necessary, provides technical assistance to develop an annual budget in accordance with the SPIL and Resource Plan, works with the SILC to establish and ensure Council autonomy, and carries out other duties as necessary to ensure compliance with federal and state requirements.**

**The ADSD and the SILC have established a Memorandum of Understanding to outline specific roles and responsibilities related to the administration of Part B funding as it relates to the business operations of the SILC and state/federal law and policies. The MOU may be terminated with 30 days’ notice or updated by either party at any time upon mutual agreement.**

**Additionally, the SILC has established a subaward to a fiscal agent to support expenditures that cannot be competed within the State’s processes. The subaward is subject to state and fiscal laws related to the proper use of funds and is provided with oversight in the same manner as any other subaward made under ADSD and the SILC (see section 4.4).**

4.3 State- Imposed Requirements

State-imposed requirements contained in the provisions of this SPIL including:

• State law, regulation, rule, or policy relating to the DSE’s administration, funding, or operation of IL programs, and/or establishment, funding, and operations of the SILC

• Rule or policy implementing any Federal law, regulation, or guideline that is beyond what would be required to comply with 45 CFR 1329

• That limits, expands, or alters requirements for the SPIL

**The SILC has chosen to utilize state staff, per CFR1329.15(e), The SILC shall, consistent with State law, supervise and evaluate its staff and other personnel as may be necessary to carry out its functions under this section. Where SILC has established policies relevant to situations in which State policy interferes or creates a conflict with SILC business, SILC policy shall be followed where established for staff per guidance received from ACL. In the event conflicts cannot be resolved at the organizational level, both state (DAG) and federal authority (ACL) will assist in conflict resolution.**

4.4 Grant Process & Distribution of Funds

Grant processes, policies, and procedures to be followed by the DSE in the awarding of grants of Part B funds.

1. Process for soliciting proposals
2. Development of format for proposals
3. Process for reviewing proposals and who reviewers will be
4. Process for evaluating performance and compliance of grantees

**The Nevada Aging and Disability Services Division follows policies and procedures set forth by the State of Nevada, in accordance with state and federal regulations for sub awarding federal funding. All subawards are distributed and approved by the SILC as close to the start of the beginning of the calendar year as possible within the designated federal fiscal year. This allows for potential federal delays to Part B funding being available.**

**When the SILC allocates funding for IL services but does not list a specific organization in the SPIL, a competitive process is used to subaward funds. The competitive process includes the following steps:**

**(A) Solicitation of Proposals – The SILC Executive Director will develop a Notice of Funding Opportunity (NOFO) which includes background and information about the source of the funding, the services being solicited and timelines for the application process. The NOFO template and application documents are provided to the SILC by the DSE, however the SILC can customize sections of the application documents including requirements for the Project Narrative, Goals and Objectives, Projected Output Measures, and other information deemed necessary by the SILC to evaluate a proposal. The DSE Grant Manager will work with the SILC Executive Director to adjust the application template as necessary to reflect the SILC’s proposal requirements.**

**Once the NOFO and Instructions are completed, it is published on the SILC’s website. Additionally, notifications are made via email to network partners by the SILC and the DSE to solicit proposals. The SILC Executive Director is the main point of contact for the Notice of Funding Opportunity. The DSE Grant Manager is a secondary contact for questions related to the rules, regulations, and function of the application forms. The NOFO is open for no less than 30 days from the date of posting.**

**(B) Reviewing Proposals – The SILC Executive Director, the SILC chair (or another SILC member designated by the Chair), an additional SILC member and one outside reviewer chosen by the members of the SILC will make up the Evaluation Committee. Each member will review and score the proposals independently. The scoring criteria is set by the SILC Executive Director and published in the NOFO. In the event there needs to be additional discussion about the applications, a public meeting will be held to discuss the proposals. Applicants will be invited to this meeting to answer specific questions the committee may have. The SILC Executive Director will total the scores and develop funding recommendations for consideration by the SILC based on the Evaluation Committee reviews. Additionally, in making funding recommendations, the total score, SILC priorities, and available funding will be considered.**

**Once funding recommendations are completed, these will be presented at the full SILC meeting for final funding decisions to be made. Each Notice of Subaward is issued by ADSD to the chosen subrecipient.**

**(C) Evaluating Performance – Within the Notice of Subaward, the DSE includes a Statement of Work which outlines the Goals, Objectives, Activities, and Timelines for the project. The SILC develops a quarterly programmatic report which is used by subrecipients to report progress on the goals and outcomes included in the Statement of Work.  The subaward is only considered a continuation of funding from the previous award period if it is a non-competitive subaward, and would be exempt from quarterly reporting (ex: third party fiscal agent subaward). All other subawards are considered new each federal fiscal year, regardless if an extension is granted or amendment to terms is approved.**

**Fiscally, all subawards under ADSD must submit monthly requests for reimbursement (RFR) which includes the amount of funds spent by category for the month, the year-to-date amount, and balance of funds along with a detailed transaction list to show monthly expenses. Subrecipients are reimbursed within 30 days of the approved RFR. Subrecipients may request an advance of funds in their application. Advance requests are evaluated on a case by case and approved by the DSE Grant Manager and the SILC Executive Director.**

**ADSD also provides support to SILC subrecipients in the RFR process through our Management Analyst team and Fiscal Auditor positions. These teams within ADSD provide the day-to-day technical assistance to ensure all state and federal regulations are being followed. The SILC Executive Director is the subject matter expert and provides programmatic technical assistance to the subrecipient in accordance with SILC priorities.**

**Finally, the SILC Executive Director and the Management Analyst will do a comprehensive onsite subrecipient monitoring of Part B subawards at least once in the first year of funding for any competitive subawards.**

**Subawards made for continuing funds follows the same process, except for a solicitation of proposals. Subrecipients must submit a new budget for each year of the project and may be required to submit a revised Project Narrative, if the SILC deems that necessary. The ADSD Auditor will perform a full audit of subawards within 2 years after the project end date.**

4.5 Oversight Process for Part B Funds

The oversight process to be followed by the DSE

**The SILC has accepted a DSE position to fulfill the SILC staff role of Executive Director. Within the DSE structure, the designated DSE representative performs administrative supervisory functions limited to timesheets, leave requests, SILC subaward administration, compliance with state training requirements, etc. The SILC Chair is the Executive Director’s manager and has responsibility for directing her activities.**

**The designated DSE Representative provides technical assistance to the SILC Executive Director and the SILC Chair as needed to ensure compliance with state and federal regulations as well as funding formulas for staff salaries. The SILC Executive Director works with the DSE representative as needed, to ensure the budget is accurate and reflects the match appropriated to the SILC and the DSE administrative expenses that are charged to the Part B funds.**

**Finally, the DSE works with the SILC to allow for telecommuting options for the Executive Director and 2 Program Officers, including permanent workstations outside of the DSE location. This will support the SILC’s autonomy and reduce the potential for conflict of interest.**

4.6 722 vs. 723 State

Check one:

X 722 (if checked, will move to Section 5)

723 (if checked, will move to Section 4.7)

4.7 723 States

Order of priorities for allocating funds amounts to Centers, agreed upon by the SILC and Centers, and any differences from 45 CFR 1329.21 & 1329.22.

How state policies, practices, and procedures governing the awarding of grants to Centers and oversight of the Centers are consistent with 45 CFR 1329.5, 1329.6, & 1329.22.

**Section 5: Statewide Independent Living Council (SILC)**

5.1 Establishment of SILC

How the SILC is established and SILC autonomy is assured.

**The Nevada SILC is established through Executive Order 2017-12 signed by Governor Sandoval on September 5, 2017. The Order establishes the SILC as a council that may be incorporated as a private, non-profit entity, but not as an entity within a state agency. Currently, the SILC is not established as a non-profit; so, Aging and Disability Services Division, the current DSE, under the Nevada Department of Health and Human Services distributes the SILC’s Part B federal grant, working closely with the SILC to ensure an expedient process. Members are Governor-appointed by SILC endorsement and per the new SILC indicators and assurances (est. 2017) the DSE formally agrees to the SILC’s autonomy by signing this document. In addition, SILC and DSE have both signed a Memorandum of Understanding (MOU) that further defines SILC autonomy for quick reference. This MOU summarizes federal guidelines regarding SILC responsibilities and DSE assurances in the State Plan.**

5.2 SILC Resource plan

Resources (including necessary and sufficient funding, staff/administrative support, and in-kind), by funding source and amount, for SILC to fulfill all duties and authorities.

**The SILC will utilize resources in FFY25 to fund staff salaries, State infrastructure, meeting and operating expenses, and travel. Salaries in FFY24 were paid using the following ratios: Executive Director (ED)=60% SILC/40%DSE, Administrative Assistant (AA)=24% SILC/76% DSE. The SILC has requested ADSD pay 100% of the SILC salaries. The percentage of salaries for FFY 26 & 27 paid by the State will be determined by the legislative process in FFY25. State infrastructure includes network access and information technology support, rent, office phone, cell phone, email addresses, and postage or State mail service. In FFY25, infrastructure will be $4,835 with a travel allowance of $696. In FFY26 and FFY27, infrastructure expenses will be $12,470 with a travel allowance of $54,491. These infrastructure expenses are separate from DSE Administrative costs.**

**SILC asked Vocational Rehabilitation (VR) for Innovation and Expansion (I & E) funds but were refused. VR informed SILC that the Rehabilitation Services Administration (RSA) informed VR that they are not required to provide I & E funding to SILC. VR also informed SILC that I & E funds must be utilized for programmatic purposes and could not be used for SILC resources. VR also stated that any program that I & E funds support must be pre-approved by RSA. So, although SILC was informed by ACL that we must not have $0 I & E funds in our budget, SILC has no control over what VR decides to utilize I & E funding for and SILC cannot compel VR to provide any I & E funding for SILC or SILC resources, despite being described as such in the Act.**

Process used to develop the Resource Plan.

**SILC receives the DSE fiscal budget or State General Funds (SGF) allocation reports bi-annually to obtain general SGF allotments for each year toward salaries or any other SILC budget allocation. SILC does not receive SGF for any other SILC funds besides the above stated ratios for staff salaries and benefits. The infrastructure expenses were based on the previous 2-years’ costs with the additional full-time staff in FFY years 26 & 27, and routine travel expenses were estimated based on SILC administrative needs and the current cost of State mileage reimbursement and average local roundtrip flights and lodging.**

**NV SILC continuously seeks outside grant funding from other sources when in alignment with the SPIL. NV SILC also facilitates and supports outside grant applications for Youth Action Council activities. NV SILC communicates the desire to partner and braid funding where possible with other State Agencies and organizations to achieve SPIL goals, as well.**

**NV SILC has requested funding for a permanent staff position for the Youth Action Council and has requested 100% staff funding from State General Funds in the next legislative budget request.**

Process for disbursement of funds to facilitate effective operations of SILC.

**The DSE has policies in place for collecting office rent, as well as equipment and technology maintenance and repair. These expenses are prorated and billed to SILC infrastructure and are separate from ADSD Administrative costs. The DSE also manages all contracts and sub-awards that SILC determines are necessary according to the SPIL. SILC staff are trained in DSE policies and procedures and facilitate any requests for expenditures as defined in the SPIL according to ADSD and federal policies.**

**Many expenses are allocated through a third-party contract that is designated for outreach and expansion, and includes payment of administrative filing fees outside of DSE contracts, Youth Action Council expenses, SILC Resource Development activities, and other conference and training expenses that are not able to be obtained through State fiscal procedures and/or are not paid under State contracts; however, all expenses are federally and locally allowable and monitored by the DSE. For example: a Youth Action Council member may be approved to travel for a conference, but the DSE’s policy does not allow reimbursement unless they are a SILC member or State employee; therefore, SILC utilizes a third party to reimburse Youth Action Council members for allowable travel according to NV SILC policy. This contract falls under Goal 2 to advance the effectiveness of the IL Network, and is, therefore, not part of the resource plan.**

Justification if more than 30% of the Part B appropriation is to be used for the SILC Resource Plan.

**N/A**

5.3 Maintenance of SILC

How State will maintain SILC over the course of the SPIL.

*Describe how the State will ensure that: (all of the following are required)*

*The SILC is established and operating*

**The SILC has an established onboarding process that includes attending at least one meeting prior to applying for and being endorsed by the Council for appointment by the Governor’s Office. The SILC Executive Director and the DSE Representative work together collaboratively to ensure communication with the Governor’s Office is maintained and appointments as well as resignations or removals are timely and appropriate. The application for appointment is available online and assistance is provided, if needed, in completing and submitting it.**

**Per the SILC bylaws established 4/5/2019 there is no minimum or maximum number of members required other than the federal guidelines of maintaining a majority of individuals with disabilities who do not work for either a center or the State, as voting members and at least one center director on the Council. This allows the SILC to recruit the necessary members to advance the SILC’s purpose in the most efficient way possible.**

**The Chairperson and Vice-Chairperson are appointed by the majority vote of current members, and all members are appointed by the Governor after recommendations have been made by the Council. The Chair must be a voting member of the SILC. In the event of a vacancy, the SILC will recruit a new member to ensure compliance with Section 705(b). The DSE will assist the SILC with recruitment actions as needed to ensure compliance with federal guidelines.**

**The SILC has an established policy regarding the removal of a Council member should there be a violation of the code of ethics or if they acquire 2 or more consecutive unexcused absences from scheduled meetings. All meetings are posted in advance according to Nevada open meeting law requirements and there are multiple means listed and available for contacting either a Council member, the Executive Director or the SILC staff to inform them of any absence in advance of a meeting. There is no limit to the time prior to a meeting in which notice must be given other than it being prior to the start of the meeting.**

**In the event a new Executive Director must be hired under State employment, the Council Chair, Vice Chair, and an additional SILC member will select and hire staff such as the Executive Director in accordance with State law and personnel policies; furthermore, the selected SILC panel will interview and make the final determination regarding who will be hired for the position.** **The DSE will assist in posting the position, providing the SILC’s chosen panel with a list of candidates who have applied and are eligible, and onboarding for state-specific position training and benefit purposes. The SILC will interview, select and hire staff in a manner that is consistent with federal and state nondiscrimination laws including NAC 284. The DSE will be responsible for processing the selected candidate using current personnel policies, including NAC 284. The DSE will onboard the new hire and review state-specific training, benefits, and policies. In the event the Chair or Vice Chair is unavailable to participate in the hiring process, another Council member may serve on their behalf. Neither the Center staff nor the DSE shall be members of the interview panel to avoid any conflict of interest or undue influence on the SILC. Neither the DSE nor the CILs will supervise, direct or otherwise exercise any authority over the Executive Director regarding any SILC business once hired. This ensures SILC autonomy from the State agency and Part C centers. The DSE will advise and correspond with the SILC Chair and Executive Director regarding any State policies and/or procedures that pertain to State employment benefits and statutory and training requirements of State employees only in regard to his/her supervision. Secretarial staff support will be provided by the DSE to take meeting minutes, arrange travel, and maintain files for the SILC, as needed and SILC duties will be directed by the SILC Executive Director according to SILC indicators and assurances by ACL.**

**The Federal Part B money will be dispensed as the SILC directs in accordance with the State Plan for Independent Living and per ADSD and State policy. If there is a concern from the DSE that SILC is not expending funds timely, a resolution will be determined within the allowable time period for expending such funds so that no Part B dollars are unobligated according to the federal grant period.**

Appointments are made in a timely manner to keep the SILC in compliance with the Act

**The SILC has an established onboarding process that includes attending at least one meeting prior to applying for and being endorsed by the Council for appointment by the Governor's Office. The SILC Executive Director and the DSE Representative work together collaboratively to ensure communication with the Governor's Office is maintained and appointments as well as resignations or removals are timely and appropriate. The application for appointment is available online and assistance is provided, if needed, in completing and submitting it.**

The SILC is organized in a way to ensure it is not part of any state agency

**The DSE acknowledges and agrees to the federal assurances in the State Plan for Independent Living. The ADSD has established a separate budget account for the SILC. The SILC sets their budget and prepares bi-annual budget asks for consideration by the Nevada Legislature. Additionally, a Memorandum of Understanding has been established between the DSE and the SILC to summarize roles and responsibilities in accordance with federal and state law, as well as SILC policies. The MOU may be updated, when there is mutual agreement, at any time. The SILC is working to establish policies to further SILC autonomy, within state and federal regulations. During the next SPIL, the SILC plans to work towards establishing their 501(c)3 status to further autonomy.**

The SILC has the autonomy necessary to fulfill its duties and authorities, including “[working] with CILs to coordinate services with public and private entities, . . . conducting resource development, and performing such other functions . . . as the [SILC] determines to be appropriate

**The SILC Chair directs the activities of the Executive Director, and coordinates with the DSE when necessary to ensure compliance with state policies and procedures since the SILC has elected to utilize DSE staff. The SILC directs expenditures of Part B funds. The DSE provides oversight of Part B funding to ensure compliance with state and federal regulations, consulting with the SILC Chair and Executive Director as needed.**

Necessary and sufficient resources are provided for the SILC Resource Plan to ensure the SILC has the capacity to fulfill its statutory duties and authorities

**The SILC prepares bi-annual budget requests for consideration by the Nevada Legislature. The DSE provides secretarial support for meeting minutes, arranging travel, and to maintain files for the SILC as needed and based on available staffing.**

**Section 6: Legal Basis and Certifications**

* 1. Designated State Entity (DSE)

The state entity/agency designated to receive and distribute funding, as directed by the SPIL, under Title VII, Part B of the Act is Nevada Aging and Disability Services Division (ADSD).

Authorized representative of the DSE: Dena Schmidt Title: Administrator.

* 1. Statewide Independent Living Council (SILC)

The Statewide Independent Living Council (SILC) that meets the requirements of section 705 of the Act and is authorized to perform the functions outlined in section 705(c) of the Act in the State is the Nevada Statewide Independent Living Council (NV SILC).

* 1. Centers for Independent Living (CILs)

The Centers for Independent Living (CILs) eligible to sign the SPIL, a minimum of 51% whom must sign prior to submission, are:

The Southern Nevada Center for Independent Living (SNCIL)

The Northern Nevada Center for Independent Living (NNCIL)

6.4 Authorizations

6.4.a. The SILC is authorized to submit the SPIL to the Independent Living Administration, Administration for Community Living. Yes (Yes/No)

6.4.b. The SILC and CILs may legally carryout each provision of the SPIL. Yes (Yes/No)

6.4.c. State/DSE operation and administration of the program is authorized by the SPIL.

Yes (Yes/No)

**Section 7: DSE Assurances**

Dena Schmidt acting on behalf of the DSE Aging and Disability Services Division located at 3416 Goni Road, D-132, Carson City, NV 89706, dschimdt@adsd.nv.gov, 775-687-4210 *45 CFR 1329.11* assures that:

7.1. The DSE acknowledges its role on behalf of the State, as the fiscal intermediary to receive, account for, and disburse funds received by the State to support Independent Living Services in the state based on the plan;

7.2. The DSE will assure that the agency keeps appropriate records, in accordance with federal and state law, and provides access to records by the federal funding agency upon request;

7.3. The DSE will not retain more than 5 percent of the funds received by the State for any fiscal year under Part B for administrative expenses;

7.4. The DSE assures that the SILC is established as an autonomous entity within the state as required in *45 CFR 1329.14*;

7.5. The DSE will not interfere with the business or operations of the SILC that include but are not limited to:

1. Expenditure of federal funds

2. Meeting schedules and agendas

3. SILC board business

4. Voting actions of the SILC board

5. Personnel actions

6. Allowable travel

7. Trainings

7.6. The DSE will abide by SILC determination of whether the SILC wants to utilize DSE staff:

1. If the SILC informs the DSE that the SILC wants to utilize DSE staff, the DSE assures that management of such staff with regard to activities and functions performed for the SILC is the sole responsibility of the SILC in accordance with Sec. 705(e)(3) of the Act (Sec. 705(e)(3), 29 U.S.C.796d(e)(3)).

7.7. The DSE will fully cooperate with the SILC in the nomination and appointment process for the SILC in the state;

7.8. The DSE shall make timely and prompt payments to Part B funded SILCs and CILs:

1. When the reimbursement method is used, the DSE must make a payment within 30 calendar days after receipt of the billing, unless the agency or pass-through entity reasonably believes the request to be improper;

2. When necessary, the DSE will advance payments to Part B funded SILCs and CILs to cover its estimated disbursement needs for an initial period generally geared to the mutually agreed upon disbursing cycle; and

3. The DSE will accept requests for advance payments and reimbursements at least monthly when electronic fund transfers are not used, and as often as necessary when electronic fund transfers are used, in accordance with the provisions of the Electronic Fund Transfer Act (15 U.S.C. 1693-1693r).

The signature below indicates this entity/agency’s agreement to: serve as the DSE and fulfill all the responsibilities in Sec. 704(c) of the Act; affirm the State will comply with the aforementioned assurances during the three-year period of this SPIL; and develop, with the SILC, and ensure that the SILC resource plan is necessary and sufficient (in compliance with section 8, indicator (6) below) for the SILC to fulfill its statutory duties and authorities under Sec. 705(c) of the Act, consistent with the approved SPIL.

Name and Title of DSE director/authorized representative

Signature Date

Electronic signature may be used for the purposes of submission, but hard copy of signature must be kept on file by the SILC.

**Section 8: Statewide Independent Living Council (SILC) Assurances and Indicators of Minimum Compliance**

8.1 Assurances

Julie Weissman-Steinbaugh acting on behalf of the SILC the Nevada Statewide Independent Living Council located at P.O. Box 33386, Las Vegas, NV 89133 *45 CFR 1329.14* assures that:

1. The SILC regularly (not less than annually) provides the appointing authority recommendations for eligible appointments;
2. The SILC is composed of the requisite members set forth in the Act;
3. The SILC terms of appointment adhere to the Act;
4. The SILC is not established as an entity within a state agency in accordance with 45 CFR Sec. 1329.14(b);
5. The SILC will make the determination of whether it wants to utilize DSE staff to carry out the functions of the SILC;
   1. The SILC must inform the DSE if it chooses to utilize DSE staff;
   2. The SILC assumes management and responsibility of such staff with regard to activities and functions performed for the SILC in accordance with the Act.
6. The SILC shall ensure all program activities are accessible to people with disabilities;
7. The State Plan shall provide assurances that the designated State entity, any other agency, office, or entity of the State will not interfere with operations of the SILC, except as provided by law and regulation and;
8. The SILC actively consults with unserved and underserved populations in urban and rural areas that include, indigenous populations as appropriate for State Plan development as described in Sec. 713(b)(7) the Act regarding Authorized Uses of Funds.

Section 8.2 Indicators of Minimum Compliance

Indicators of minimum compliance for Statewide Independent Living Councils (SILC) as required by the Rehabilitation Act (Section 706(b), 29 U.S.C. Sec 796d-1(b)), as amended and supported by 45 CFR 1329.14-1329.16; and Assurances for Designated State Entities (DSE) as permitted by Section 704(c)(4) of the Rehabilitation Act (29 U.S.C. Sec. 796c(c)(4)), as amended.

1. STATEWIDE INDEPENDENT LIVING COUNCIL INDICATORS. –
2. SILC written policies and procedures must include:
   1. A method for recruiting members, reviewing applications, and regularly providing recommendations for eligible appointments to the appointing authority;
   2. A method foridentifying and resolving actual or potential disputes andconflicts of interest that are in compliance with State and federal law;
   3. A process to hold public meetings and meet regularly as prescribed in 45 CFR 1329.15(a)(3);
   4. A process and timelines for advance notice to the public of SILC meetings in compliance with State and federal law and 45 CFR 1329.15(a)(3);
   5. A process and timeline for advance notice to the public for SILC “Executive Session” meetings, that are closed to the public, that follow applicable federal and State laws;
      1. “Executive Session” meetings should be rare and only take place to discuss confidential SILC issues such as but not limited to staffing.
      2. Agendas for “Executive Session” meetings must be made available to the public, although personal identifiable information regarding SILC staff shall not be included;
   6. A process and timelines for the public to request reasonable accommodations to participate during a public Council meeting;
   7. A method for developing, seeking and incorporating public input into, monitoring, reviewing and evaluating implementation of the State Plan as required in 45 CFR 1329.17; and
   8. A process to verify centers for independent living are eligible to sign the State Plan in compliance with 45 CFR 1329.17(d)(2)(iii).
3. The SILC maintains regular communication with the appointing authority to ensure efficiency and timeliness of the appointment process.
4. The SILC maintains individual training plans for members that adhere to the SILC Training and Technical Assistance Center’s SILC training curriculum.
5. The SILC receives public input into the development of the State Plan for Independent Living in accordance with 45 CFR 1329.17(f) ensuring:
   1. Adequate documentation of the State Plan development process, including but not limited to, a written process setting forth how input will be gathered from the state’s centers for independent living and individuals with disabilities throughout the state, and the process for how the information collected is considered.
   2. Allmeetings regarding State Plan development and review are open to the public and provides advance notice of such meetings in accordance with existing State and federal laws and 45 CFR 1329.17(f)(2)(i)-(ii);
   3. Meetings seeking public input regarding the State Plan provides advance notice of such meetings in accordance with existing State and federal laws, and 45 CFR 1329.17(f)(2)(i);
   4. Public meeting locations, where public input is being taken, are accessible to all people with disabilities, including, but not limited to:
      1. proximity to public transportation**,**
      2. physical accessibility, and
      3. effective communication and accommodations that include auxiliary aids and services, necessary to make the meeting accessible to all people with disabilities.
   5. Materials available electronically must be 508 compliant and, upon request, available in alternative and accessible format including other commonly spoken languages.
6. The SILC monitors, reviews and evaluates the State Plan in accordance with 45 CFR 1329.15(a)(2) ensuring:
   1. Timely identification of revisions needed due to any material change in State law, state organization, policy or agency operations that affect the administration of the State Plan approved by the Administration for Community Living.
7. The SILC State Plan resource plan includes:
   1. Sufficient funds received from:
      1. Title VII, Part B funds;
         1. If the resource plan includes Title VII, Part B funds, the State Plan provides justification of the percentage of Part B funds to be used if the percentage exceeds 30 percent of Title VII, Part B funds received by the State;
      2. Funds for innovation and expansion activities under Sec. 101(a)(18) of the Act, 29 U.S.C. Sec. 721(a)(18), as applicable;
      3. Other public and private sources.
   2. The funds needed to support:

i. Staff/personnel;

ii. Operating expenses;

iii. Council compensation and expenses;

iv. Meeting expenses including meeting space, alternate formats, interpreters, and other accommodations;

v. Resources to attend and/or secure training and conferences for staff and council members and;

vi. Other costs as appropriate.

The signature below indicates the SILC’s agreement to comply with the aforementioned assurances and indicators:

Julie Weissman-Steinbaugh

Name of SILC chairperson

Signature Date

Electronic signature may be used for the purposes of submission, but hard copy of signature must be kept on file by the SILC.

**Section 9: Signatures**

The signatures below are of the SILC chairperson and at least 51 percent of the directors of the centers for independent living listed in section 6.3. These signatures indicate that the Nevada Statewide Independent Living Council and the centers for independent living in the state agree with and intend to fully implement this SPIL’s content. These signatures also indicate that this SPIL is complete and ready for submission to the Independent Living Administration, Administration for Community Living, U.S. Department of Health and Human Services.

The effective date of this SPIL is October 1, 2024 (year)

SIGNATURE OF SILC CHAIRPERSON DATE

Julie Weissman-Steinbaugh

NAME OF SILC CHAIRPERSON

Southern Nevada Center for Independent Living

NAME OF CENTER FOR INDEPENDENT LIVING (CIL)

\_\_\_\_\_\_\_\_\_\_\_\_

SIGNATURE OF CIL DIRECTOR DATE

Mary Evilsizer

NAME OF CIL DIRECTOR

Northern Nevada Center for Independent Living

NAME OF CENTER FOR INDEPENDENT LIVING (CIL)

\_\_\_\_\_\_

SIGNATURE OF CIL DIRECTOR DATE

Lisa Bonie

NAME OF CIL DIRECTOR

Electronic signatures may be used for the purposes of submission, but hard copy of signature must be kept on file by the SILC.

1329.17(d)(2)(iii)